

TOWN OF POTSDAM REGULAR BOARD MEETING
SEPTEMBER 10, 2019

CONSTITUTION PROCLAMATION

At 6:25 PM, Supervisor Carvill and the town board proclaimed the week of September 17th Constitution Week and honored the local chapter of the Daughters of American Revolution.

Supervisor Carvill called the Regular Meeting of the Potsdam Town Board to order at 6:30 PM on September 10, 2019. The meeting was held at the Town Office, 18 Elm Street, Potsdam, New York.

PRESENT: Supervisor Ann Carvill
Councilperson Toni Kennedy
Councilperson Judy Rich
Councilperson Rose Rivezzi
ABSENT: Councilperson Sarah Lister

ALSO PRESENT: Cindy Goliber, Town Clerk
Peggy Brusso, Supervisor's Clerk
Frank Cappello, Attorney

APPROVAL OF AGENDA

MOTION made by Councilperson Rivezzi and second by Councilperson Kennedy to accept the agenda as presented.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

MINUTES

MOTION made by Councilperson Rivezzi and second by Councilperson Kennedy to accept the Regular Meeting Minutes of 8/13/2019 as presented.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

APPROVAL OF BILLS

Councilpersons Rivezzi audited the August bills and found them to be in order.

MOTION made by Councilperson Rivezzi and second by Councilperson Kennedy made a motion to approve payment of the following expenditures:

<u>FUNDS</u>	<u>Vouchers</u>	<u>Total Bills</u>	<u>Class Investment</u>
GENERAL	342-379	\$ 41,076.92	\$ 638,742.19
TOWN OUTSIDE	92-107	\$ 94,659.50	\$ 245,972.00
HIGHWAY DB	133-157	\$ 50,468.66	\$ 245,335.60
SEWER	37-41	\$ 4,062.00	\$ 16,899.52

WATER 41-46 \$ 6,439.13 \$ 29,142.04

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

EXECUTIVE SESSION – DISCUSSION OF THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON

MOTION made by Councilperson Kennedy SECOND made by Councilperson Rivezzi to move into Executive Session at 6:32 PM to discuss the employment history of a particular person.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

MOTION made by Councilperson Rivezzi and SECOND made by Councilperson Kennedy to adjourn executive session at 6:58 PM and move back into Regular Session.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

SUPERVISOR’S REPORTS

Supervisor Carvill reported the cash balances in the following funds:

Financial Report

General Fund - \$16,232.09
Town Outside - \$ 1,283.86
Highway DA - \$ 1,209.06
Highway DB - \$48,683.81
Sewer - \$ 218.06
Water – \$ 102.69

Kevin Fueka

Mr. Fueka, C2AE gave a project status to the town board members. This is attached to the minutes.

Senator Griffo Letter

The Senator sent a letter with an outline of legislation passed and initiatives in Albany. This letter is on file with the town clerk.

RESOLUTION

MOTION made by Councilperson Rich and second by Councilperson Rivezzi to approve the Supervisor’s Report.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

TOWN CLERK REPORT

Revenue paid to Supervisor	\$ 2,662.05
Ag & Markets (spay/neuter program)	150.00
NYS DEC	2,916.46
NYS DOH for marriage	<u>225.00</u>
TOTAL REVENUE DISPERSED	\$ 5,953.51

Motion made Councilperson Rich and second by Councilperson Kennedy to approve the Town Clerk’s Report.

ADOPTED: AYES 4 NAYS 0
 (Carvill, Rivezzi, Rich and Kennedy voting aye.)

HIGHWAY SUPERINTENDENT’S REPORT

Highway Superintendent Keleher reported that the summer work is near completion and they will be preparing for the transaction to winter.

CEO/ASSESSOR/COURT REPORTS are on file.

RECREATION REPORT

Councilperson Lister reported that the summer program was a great success. The committee is working on the 2020 budget for presentation at the October 15th joint meeting. They received a grant award from St. Lawrence County and they will be adding equipment for the program.

COMPREHENSIVE PLAN REPORT

Councilperson Rivezzi said the report is being formatted and she will present at the October meeting.

CLIMATE SMART COMMITTEE REPORT

Councilperson Kennedy reported that the Resiliency Sub-Committee and the CSC Task Force met on 9/9/19. Items discussed were updating the FEMA document from 2013. Clarkson students will work on this project. A heat emergency plan prepared by Clarkson students and the vulnerability assessment will be submitted to the climate smart portal. They have approached Assemblyman Walczyk regarding funding for the Bim-bot. The GHG sub-committee continues to work on village data, but have not started the town yet. An emissions survey is being circulated within municipalities. The Community Development Sub-Committee has not met because they do not have a chair. The next meeting is 10/28/2019.

ACTION ITEMS

SEQRA NEGATIVE DECLARATION

MOTION Councilperson Rivezzi and SECOND made by Councilperson Kennedy to approve the following resolution

Whereas on January 8, 2019 the Town Board appointed a Committee to draft a proposed local law regulating Solar Photovoltaic (PV) Systems in the Town of Potsdam; and

Whereas the Town transmitted a copy of a proposed local law regulating Solar Photovoltaic (PV) Systems to the St. Lawrence County St. Lawrence County Planning Board; and

Whereas, the County Planning Board met on July 12, 2019, and voted to approve the proposed solar law with certain specified modifications; and

Whereas, the Town reviewed the requested modifications with the County Planning Board and revised the draft proposed local law consistent with the County Planning Board specified modifications; and

Whereas, on August 28, 2019, the Town Board held a public hearing on proposed Local Law No. 2 of the year 2019, Regulation of Solar Photovoltaic (PV) Systems; and

Whereas, there were no public comments received during the public hearing; and

Whereas, following the close of the public hearing, the Town Board designated itself the lead agency for the purposes of SEQRA review of proposed Local Law No. 2 of the year 2019, Regulation of Solar Photovoltaic (PV) Systems; and

Whereas, the Town Code Enforcement Officer Boysuk has prepared and submitted to the Town Board a SEQRA Short Form Environmental Assessment (Parts 1, 2 and 3), that determined proposed Local Law No. 2 of the year 2019, Regulation of Solar Photovoltaic (PV) Systems, will not cause any impacts to the resources identified in Part 2 of the Environmental Assessment Form; now therefore

BE IT RESOLVED: That the Town Board of the Town of Potsdam does hereby accept the Short Form Environmental Assessment forms and the findings contained therein, as prepared by Town Code Enforcement Officer Boysuk, and does hereby issue a NEGATIVE DECLARATION with respect to proposed Local Law No. 2 of the year 2019, Regulation of Solar Photovoltaic (PV) Systems.

ROLL CALL VOTE: Councilperson Rivezzi voted aye.
 Councilperson Rich voted aye.
 Councilperson Kennedy voted aye.
 Supervisor Carvill voted aye.

PROPOSED LOCAL LAW 2019-2 SOLAR

MOTION made by Councilperson Rich SECOND made by Councilperson Rivezzi to approve a resolution

Whereas, the Potsdam Town Board held a public hearing on August 28, 2019 and there was no public comment received during the public hearing, and

Whereas, the Potsdam Town Board prepared a SEQRA and declared a Negative Declaration,

Now Therefore Be It Resolved all requirements have been completed, therefore the Potsdam Town Board adopts proposed Local Law No. 2 of The Year 2019 titled Regulation of Solar Photovoltaic (Pv) Systems as Local Law 2 of the Year 2019.

ROLL CALL VOTE: Councilperson Rivezzi voted aye.
Councilperson Rich voted aye.
Councilperson Kennedy voted aye.
Supervisor Carvill voted aye.

SPECIAL USE PERMIT FOR SOLAR

MOTION made by Councilperson Kennedy and SECOND was made by Councilperson Rich to approve a resolution accepting the Special Use Permit for Large Scale Solar Systems as submitted.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

PROPOSED LOCAL LAW 2019-3 TAX CAP OVERRIDE

MOTION made by Councilperson Rich and SECOND made by Councilperson Rivezzi to set a public hearing for September 24, 2019 at 6 pm to take comment on proposed Local Law 2019-3 Titled Tax Cap Override for the Budget Year 2020.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

ZONING BOARD RESIGNATION

MOTION was made by Councilperson Rivezzi and SECOND was made by Councilperson Rich to accept Cindy Vivlamore's resignation from the Zoning Board of Appeals, with regret, effective immediately.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

ZONING BOARD APPOINTMENT

MOTION was made by Councilperson Rivezzi and SECOND was made by Councilperson Kennedy to appoint Adam Cook, 49 Regan Road, Potsdam, NY to fill Cindy Vivlamore's unexpired term on the Zoning Board of Appeals, effective immediately, with the term to expire 12/31/2021.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

PEACE OFFICER RESOLUTION

MOTION made by Supervisor Carvill and SECOND by Councilperson Kennedy to reduce the Peace Officer position to be up to 10 hours per week unless unexpected or unusual circumstances arise and with the understanding that input from the Town justices will be sought to fashion a job description.

ADJOURNMENT

MOTION made by Councilperson Kennedy and SECOND by Councilperson Rivezzi to adjourn the meeting at 7:26 PM.

ADOPTED: AYES 4 NAYS 0
(Carvill, Rivezzi, Rich and Kennedy voting aye.)

Respectfully submitted:

Cindy Goliber
Town Clerk