

POTSDAM TOWN BOARD MEETING AGENDA
JULY 13, 2021

1. CALL TO ORDER

2. ATTENDANCE

3. APPROVAL OF AGENDA

MOTION SECOND to approve the agenda.

AYES NAYS

4. APPROVAL OF MINUTES

MOTION SECOND to approve the 6/8/2021 Public Hearing and Regular Meeting Minutes.

AYES NAYS

5. APPROVAL OF BILLS

a. MOTION SECOND found the bills to be in order and authorize payment of the bills .

AYES NAYS

b. MOTION SECOND to approve the Route 56 Water District Bills as listed and authorize payment after the BAN closing.

AYES NAYS

c. MOTION SECOND to approve the Route 56 Sewer district Bills as listed and authorize payment after the BAN closing.

AYES NAYS

REPORTS

6. SUPERVISOR'S REPORTS

- a. Bank Account Balances
- b. Supervisor's Financial Report
- c. Appoint standing Board Committee – Town Recreation
- d. Appoint ad hoc committee to review Community Choice Aggregation (Energy) Law, RFP, and Use of \$5K NYSEDA grant.
- e. Review Sample Law: To Establish a Community Choice Aggregation (Energy) Program
- f. Discuss \$5K NYSEDA Grant
- g. Postwood Beach: Presentation by Michelle Garrow, Recreation Specialist for Town

- h. Budget Information – Rescue Funds email from NYS Division of the Budget
- i. Water and Sewer Districts: Financial Update and Closing date on initial BAN
- j. Arts Council
- k. St. Lawrence County Highway

MOTION SECOND to approve the Supervisor’s Reports.

AYES NAYS

7. CLERK’S REPORT

MOTION SECOND to approve the Town Clerk’s reports.

AYES NAYS

8. HIGHWAY SUPERINTENDENT’S REPORT

9. CEO/ASSESSOR/COURT REPORTS

10. RECREATION REPORT

11. CLIMATE SMART COMMITTEE REPORT

12. INFRASTRUCTURE

DISCUSSION

13. PROPOSED ZONE CHANGE STATE HIGHWAY 56 S (Jeff Murray)

PUBLIC COMMENT

ACTION ITEMS

14. RESOLUTION TO ALLOW BOARD MEETING ATTENDENCE VIA ZOOM

MOTION SECOND

WHEREAS, Executive Order 202.1 expired on June 25, 2021 and

WHEREAS, the Potsdam Town Board desires to continue with videoconferencing, and

WHEREAS, public bodies that uses videoconferencing to conduct its meetings shall provide an opportunity for the public to attend, listen and observe at any site at which a member participates (Public Officers Law, Article 7, Section 103 c).

NOW THEREFORE BE IT RESOLVED that the public may attend Town Board Meetings via videoconferencing, to include participating in public comment per parameters set forth in the Town of Potsdam Public Meeting Policy, and

BE IT FURTHER RESOLVED, non-board personnel, department heads, counsel, etc. may appear via video or telephone with permission from the Supervisor.

AYES

NAYS

15. TOWN OF POTSDAM PUBLIC MEETINGS POLICY

MOTION
Policy as amended.

SECOND

to adopt the Town of Potsdam Public Meeting

AYES

NAYS

16. POSTWOOD PARK

a. APPOINT MICHELLE GARROW AND SET SALARY

MOTION
at rate of \$25.00 per hour retroactive to June 27, 2021 through a date to be determined in September.

SECOND

to appoint Michelle Garrow as Recreation Specialist

AYES

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b. SALARIES FOR POSTWOOD EMPLOYEES

MOTION
per hour, the Lifeguards at \$14.00 per hour and the Substitute Lifeguards at \$13.00 per hour.

SECOND

to set the salaries for the Head Lifeguards at \$15.00

AYES

NAYS

c. APPOINTMENT OF LIFEGUARDS

MOTION
recommended by Recreation Specialist Michelle Garrow.

SECOND

to approve the lifeguard staff as listed below as

AYES

NAYS

Lifeguard Staff

Head Guards: Nicole LaFave, Brittany Martin.

Lifeguards: Molly Pickering, Trevor Bates, Olivia Russell, Jay Baycura, Abigail Sabre, Arleigh Smith, Kate Davis, Braden Garrow, Katelyn Clemons, Cade Saiff.

Substitute guards: Emily Pribble, Julian Wenzel, Johannes Richter, Ana-Marie Gagliano, Lindy Betrus.

d. ESTABLISH PETTY CASH FOR POSTWOOD

MOTION SECOND to establish petty cash in the amount of \$100.00
for Postwood Park.

AYES NAYS

17. ARTS COUNCIL DESIGNATION

MOTION SECOND to designate the St. Lawrence County Arts Council as the
Town of Potsdam's local arts agency.

AYES NAYS

18. ROUTE 56 WELL TEST BID

MOTION SECOND to approve the bid from Layne Christensen
Company in the amount of \$56,620.00 for well testing services for the Route 56 Water District Water
Withdrawal Permit Modification Application.

AYES NAYS

19. EXECUTIVE SESSION

MOTION SECOND to move into Executive Session at _____ to
discuss a legal matter, contractual matters, and Town Hall negotiations.

AYES NAYS

MOTION SECOND to adjourn Executive Session at _____.

AYES NAYS

ADJOURNMENT

20. MOTION SECOND to adjourn the meeting at _____.

AYES NAYS

NEXT MEETING IS AUGUST 10, 2021 (7/12/2021)