

**TOWN OF POTSDAM REGULAR BOARD MEETING
MARCH 8, 2016
6:30 PM**

Supervisor Beattie called the Regular Meeting of the Potsdam Town Board to order at 6:30 PM on March 8, 2016. The meeting was held at the Town Office, 18 Elm Street, Potsdam, New York.

PRESENT: Supervisor Rollin Beattie
Councilperson Rose Rivezzi
Councilperson Judith Rich
Councilperson Ann Carvill

ABSENT: James Grant

ALSO PRESENT: John Keleher, Highway Superintendent
Peggy Brusso, Supervisor's Clerk
Frank Cappello, Attorney
Karen McAllister, Deputy Town Clerk

OTHERS PRESENT: Eleanor Hopke - Village Trustee; Kevin Feuka - C2AE; Alan Rizzo-Courier-Observer

MINUTES

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve the Town of Potsdam and Village of Potsdam Special Joint Public Hearing minutes of January 12, 2016 as submitted.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

BILLS FOR AUDIT

GENERAL

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Vouchers 69-115; totaling \$53,306.01, and a CLASS investment of \$723,867.52.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

TOWN OUTSIDE

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Vouchers, 20-35; totaling \$84,545.31, and a CLASS investment of \$84,381.88.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

HIGHWAY DA

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Vouchers 39-64; totaling \$66,984.74 and a CLASS investment of \$501,387.11.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

HIGHWAY DB

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Voucher 7; totaling \$32.68 and a CLASS investment of \$565,998.77.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

SEWER

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Vouchers 6-9; totaling \$8,901.18 and a CLASS investment of \$9,949.82.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

WATER

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Vouchers 9-13; totaling \$1,684.12 and a CLASS investment of \$59,787.47.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

BOARD DESIGNATED ZONE FUND

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to approve Abstract 3, Voucher 1; totaling \$7,000.00.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

SUPERVISOR'S REPORT:	General Fund	\$ 2,272.57
	Town Outside	20,513.09
	Highway DA Fund	202.79
	Highway DB Fund	3,844.54
	Sewer	277.24
	Water	835.05

MOTION made by Councilperson Carvill and second by Councilperson Rich to accept the Supervisor's Report.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

TOWN CLERK'S REPORT

Revenue to Supervisor	\$ 1,789.01
Ag & Markets (spay/neuter program)	96.00
NYS DEC/Conservation Licenses	47.24
NYS DOH/Marriage Licenses	22.50
<u>TOTAL DISBURSED</u>	\$ 1,954.75

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to accept the Town Clerk's report as presented.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

HIGHWAY SUPERINTENDENT'S REPORT

John Keleher reported the following:

- He will start posting the roads on March 9, 2016.
- Have been very busy the last couple of weeks.
- The grader has been taken around the town roads three times to clear the ice.
- There is enough material to do the pot holes.

CEO REPORT

The code officer traveled 139.2 miles and issued 4 permits in February.
The code officer collected fees of \$200.00 with a total building cost of \$45,000

COURT REPORT

\$49,605.00 in fines was collected.
501 cases were closed.
210 new cases were opened.
Ms. Guyette's restitution check (#24728) for \$1,930.50 was applied to Judge Charleson's cases-14 VTL which were paid in full and 1 VTL which was a partial payment in the amount of \$122.50. The receipts for these transactions are #C7185-C7199.

ASSESSOR'S REPORT

Mr. Snyder reported:

- He will start data collection soon for new construction for the 2016 assessment roll.
- The assessor's office has had good response for the exemptions sent out.
- Assessor will be attending training at Tug Hill on March 31, 2016, Canton on April 15, 2016, Malone on June 17, 2016, Cornell on July 10, 2016, Lake George on September 18-21, 2016, and Potsdam State on October 11, 2016.
- The Board of Assessment Review training will be on May 10th and May 12th.
- Arthur (Dave) Mooney is due for training this year.

RECREATION REPORT

Rose Rivezzi reported:

- The Recreation Committee met on 3/1/16.
- The minutes from the meeting will be entered into the public record.
- Still in the running for the Youth Development Program Grant. Additional information needed and that was provided by Rose Rivezzi.
- Tim Carey wrote a letter to acknowledge the gift from the Clarkson Club Baseball Team in upgrading the ball field at Pine Street Arena.
- This letter will be entered into the public record.
- Tim will give a prioritized list of what needs need to be addressed for the next year.
- The committee discussed whether it would be possible to open a reserve account for any surplus money that is usually divided between the village and the town.
- The Zamboni needs new tires and sled.
- The next meeting will be April 26, 2016 at 18 Elm Street.

PUBLIC COMMENT

Councilperson Rivezzi thanked the board for allowing her to attend the Associations of Town Conference in New York City. She encouraged other board members to consider attending this conference. Councilperson Rivezzi would also like to look into updating our comprehensive plan and solar regulations.

Peggy Brusso commented that she is in favor of the proposed playscape areas planned for Ives Park. Councilperson Rivezzi and her husband, David Trithart, will fund the project in honor of her late mother-in-law. This project will not require any funding from the village but Ms. Rivezzi hopes for some village and town in-kind help.

OLD BUSINESS

REPORT ON WATER/SEWER FOR STATE HIGHWAY 56N

Kevin Feuka from C2AE reported that the Town of Potsdam is interested in extending water and sewer down State Highway 56N from the Unionville area to State Highway 56 and back to the village limits. The cost for both of these infrastructure projects would be 6-7 million dollars. The board discussed approving these studies. Each of the studies will cost \$20,000 of which \$5,000 per study would be the Town's responsibility. Mr. Feuka discussed funding with the board stating that funding can be obtained through the Federal Rural Development and State Drinking Water State Revolving Fund. Funding through the federal program is 38 years, whereas it is 30 years for the state program. The studies require a licensed engineer report and an environment review. Councilperson Rivezzi asked Mr. Feuka if the town could approve having just one of the infrastructures approved. Mr. Feuka stated that the town could.

MOTION made by Councilperson Rich and second by Councilperson Carvill to allow Supervisor Beattie to sign applications to do the studies on extending water and sewer down State Highway 56N.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

NEW BUSINESS

AMEND 2016 BUDGET-HIGHWAY FUND

MOTION made by Councilperson Carvill and second by Councilperson Rich to approve a resolution authorizing the supervisor to make the following Fiscal Year 2016 budget modification:

INCREASE Highway DB County Sales Tax, account DB1120 \$60,000.00
DECREASE Highway DB Appropriated Fund Balance, account DB910 \$60,000.00

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

ADJOURNMENT

MOTION made by Councilperson Rivezzi and second by Councilperson Carvill to adjourn the meeting at 7:48 PM.

ADOPTED: AYES 4 NAYS 0
(Beattie, Rich, Rivezzi and Carvill voting yes.)

Respectfully submitted:

Karen McAllister
Deputy Town Clerk